

**Minutes of the MASCIP meeting  
on Wednesday 5<sup>th</sup> October 2016  
at SIA House HQ, Milton Keynes 10.30am - 4.00pm**

Present:	Dot Tussler DT Chair)	Dan Burden DB
	Lorraine Hedgecock LH (Secretary)	Firas Sarhan FS
	Glynis Kenny GK (New Treasurer)	Stef Cormack SC (Treasurer)
	Paul Harrison PH	Kirsty Luard KL
	Lisa Lewis LL	

1	<b>Welcome</b>
2	<b>Apologies</b> – Emma Linley, Eimear Smith, Angie Wicks, Gail Archer, Kevin Jones
3	<b>Sarah Moore resignation</b> Sarah Moore has had to resign for personal reasons. Thanks were expressed for her work and involvement.
4	<b>Minutes of meeting held</b> – 16 <sup>th</sup> June 2016 – all agreed
5	<b>Paul Kennedy</b> The sudden and unexpected loss of Professor Paul Kennedy has been a shock to the world of SCI. He was the initiator and driving force in the foundation of MASCIP, serving 10 years as chair and leading it to become the main multidisciplinary organisation for SCI Professionals within the UK, providing a means for the professionals’ views and opinions to be developed and shared. His work as a SCI clinical psychologist has been immense in so many aspects including research, academia, and the clinical setting. His personality, humour and knowledge were legendary and he leaves a void that cannot be replaced. A tribute will be included at this year’s Conference and opportunity for condolences to be recorded will be made available. A Best Presentation Prize was suggested for this year. An annual bursary will be established in his memory. This will be themed on “Making the Difference” or similar. Requirements for this will be dissemination of the activity through the annual conference, newsletter and website. Details of the bursary have yet to be established, but the outline will be presented within this year’s AGM.
6	<b>Membership</b> There have been 86 new members since the last Conference. Maintenance of current email contact details for the members remains a problem. Membership at certain SCICs has not changed and a PR initiative is needed. The link member initiative has not been actioned by DT and this is needed PH is planning a joint membership initiative with Pinderfields.
7	<b>Finance</b> Currently £9255.59 in the Community Account. GK has assumed the role of Treasurer. Reserves are still available within a separate account. The PayPal element on the website is not really suitable and the removal of it from the website was discussed.
8	<b>Newsletter</b> Regular dates and frequency for distribution of the newsletter confirmed as 4 times a year – October, January, April & July.

	All committee members to provide KL with content for inclusion on a regular basis.
9	<p><b>Website</b></p> <p>There have been a few website queries recently which have been passed onto the website company. A weblink may be the cause of the problem. There can be delays in correcting. A facility on the website for a strapline that links to a PDF is needed in relation to work with external bodies such as NICE</p> <p><b>Please can all MASCIP members continue to feedback any glitches to KL if noticed</b></p> <p>Each committee member to write a 50 word biography to send to KL for the website with an updated photo.</p>
10	<p><b>Guidelines</b></p> <p>Work is ongoing on the following Guidelines</p> <ul style="list-style-type: none"> <li>- Seating Still to get started</li> <li>- Weight Management Approaching completion</li> <li>- Vocational Rehab Approaching completion</li> <li>- Pain Management Existing guidelines being reviewed</li> <li>- Bowel Guidelines In development</li> <li>- Older Adults Existing guidelines being reviewed</li> <li>- Sexual Function Under discussion</li> <li>- Bladder Under discussion</li> </ul>
11	<p><b>Spinal Services CRG</b></p> <p>MASCIP have been invited to sit on this group. DT will be MASCIP representative</p>
12	<p><b>SCI UK Alliance</b></p> <p>DT and Paul Kennedy were the MASCIP representatives on this forum GK to now represent MASCIP with DT</p>
13	<p><b>Shared Practice Events:</b></p> <p>SCI Bowel Care to be taken forward by LL Shared Practice Event planned for Autumn 2017, the result of which could link in with the SCI Bowel Guideline Update.</p>
14	<p><b>SCI Stakeholders Event for NHS Service Review</b></p> <p>Details of the work to date on the NHS England Service review were discussed. Option Appraisal and Gap Analysis were presented. Discussion raised questions about the speed being placed on completion of the work which may be detrimental. The work of the various group chapters is not apparent and each group could merit being a separate project. Evidence to support increased funding and resource was not perceived to be apparent. Uniformity in process management and delivery across the SCICs need to be improved. Trauma and Non Trauma have different pathways so this requires more work. The National Database does not reflect what is required at point of referral. Consider data should be collected from admission and reported at discharge. During the Stakeholders day it was felt that the Paediatric services required a separate review. Final outcome of meeting was there should be a 3 stage process, short, medium and long, rather than immediate finite action.</p>

15	<p><b>nSPINE Conference</b>  MASCIP and BASCIS have been invited to be part of this conference in June 2017. There is space within the Conference for a programme for MASCIP and BASCIS to deliver what it wants on SCI. This could be an opportunity to present best practice and practical management. PH will lead on this.</p>
16	<p><b>18<sup>th</sup> MASCIP Conference 2016</b>  To take place on November 16<sup>th</sup>.  Many submissions for members presentations on the following topics  Ethical Dilemma  Complex Physical Health Needs  Challenging Behaviour  Mental Health  Inclusion on findings of the Service Review and SCI Management in Emergency Situations  Opportunity remains for exhibitors.</p>
17	<p><b>MASCIP Conference 2017</b>  Potential themes were discussed including:</p> <ul style="list-style-type: none"> <li>- Non Traumatic spinal cord injury</li> <li>- Vocational Rehab</li> <li>- Service Review</li> </ul>
18	<p><b>Virtual Secretary</b>  No update.</p>
19	<p><b>Committee Membership &amp; AGM</b>  Currently the Committee is 50% represented from SCIC's and 50% outside SCIC's.  Nominations have been received from Claire Trask, Physio from Sheffield. Debbie Green and Carol Adcock, SIA Nurse Advocates have also been nominated.  With the resignation of Sarah Moore another non SCIC representative can be appointed and EL can be re-elected as a SCI representative. Therefore, Claire to be asked to join and DT is to discuss with Debbie and Carol about job sharing a place on the committee, since both undertake the same role from the same organisation. Consequently, no election necessary at this year's Conference.  DT to continue as chair but consideration for succession planning is needed.</p>
20	<p><b>Any other business</b></p> <p>MASCIP involvement in the Development of SCI Emergency Management Standards has not taken place.</p> <p>Area of debate at ISCOS was bladder cancer. Consultant running this debate is retiring and there was concern at how this will be addressed. To be raised with medical representative</p> <p>Facebook as activity will resume.  Twitter icon needs activating on the website.</p>
<p><b>18<sup>th</sup> MASCIP Conference</b>  <b>Wednesday 16<sup>th</sup> November 2016</b></p> <p><b>CONTENDING WITH COMPLEXITY: MANAGING INCREASING NEED</b></p> <p><b>LOUGHBOROUGH UNIVERSITY</b></p>	