



## 24<sup>TH</sup> ANNUAL CONFERENCE

**DILEMMAS IN SPINAL CORD INJURY CARE; 'FINDING SOME ANSWERS'**

**THURSDAY 17 NOVEMBER 2022**

<b>PACKAGE:</b>	<b>MASCIP Member rate</b>	<b>Please Tick</b>	<b>MASCIP Non-member rate</b>	<b>Please Tick</b>
Day delegate only – includes lunch and refreshments	£160		£200	
Personal Assistant (PA) refreshments (if applicable)	£15		£20	

<b>BOOKING DETAILS</b>	
<b>PO NUMBER (if applicable):</b>	
<b>DELEGATE NAME:</b>	
<b>MASCIP MEMBERSHIP NUMBER:</b>	
<b>COMPANY/HOSPITAL NAME:</b>	
<b>CONTACT TELEPHONE NUMBER:</b>	
<b>EMAIL ADDRESS:</b>	
<b>WHEELCHAIR USER? (Y/N)</b>	
<b>PERSONAL ASSISTANT NAME (IF APPLICABLE):</b>	
<b>DIETARY REQUIREMENTS (IF ANY):</b>	
<b>ACCESS REQUIREMENTS (IF ANY):</b>	

**BOOKING FORM AND PAYMENT DUE BY 31<sup>ST</sup> OCTOBER 2022**

Please return your completed booking form to: [mascipconference@gmail.com](mailto:mascipconference@gmail.com) or post to

Emma Way, MASCIP Conference Co-Ordinator  
The Old Stable | South Croxton Road | Barsby | Leicestershire LE7 4AG



## IMPORTANT INFORMATION:

### PAYMENT DETAILS

- If applicable, please obtain a Purchase Order (PO) number from your employer/payee and enter above.
- Upon receipt of your booking form, an invoice (including payment details) will be sent to the email provided above.
- **Payment must be made prior to attendance. NO payment will mean NO entry.**
- **Please ensure you include the invoice number as a reference when submitting payment.**
- A confirmation email/receipt will be provided once payment has been received. Please do not travel without this confirmation.

### TERMS AND CONDITIONS

#### 1. Payment

- 1.1 The price of the event is as stated on this booking form.
- 1.2 Payment of the price in full must be sent to MASCIP (payment details as stated on the invoice) no later than one week prior to the event. If payment is not received, MASCIP reserve the right to resell the allocated ticket. If the ticket remains unsold then the invoice will remain payable.

#### 2. Dietary and accessibility requirements

- 2.1 Notice of special dietary and accessibility requirements should be stated on this booking form. MASCIP cannot be held responsible if these details are omitted from this form.

#### 3. Cancellation and variation by MASCIP

- 3.1 MASCIP reserves the right to cancel the event or arrange an alternative date. In the event of cancellation, MASCIP will invite the customer to attend an equivalent event, where available, at the same price. Alternatively, a full refund will be given.

#### 4. Cancellation, transfers and substitutions by the customer

- 4.1 MASCIP must be notified of any cancellations in writing no later than two weeks prior to the event.
- 4.2 No refund will be given where the customer cancels less than two weeks prior to the event.
- 4.3 No refund will be given where the customer fails to attend the event.
- 4.4 Where the customer is unable to attend the event, MASCIP will accept a substitute delegate provided full details including name, email address, contact telephone number and dietary/access requirements are provided, before the day of the conference.

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